

## **Fence Viewers**

### **Terms of Reference**

#### **Mandate**

The Fence Viewers will follow the guidelines of the *Line Fences Act* and provide resolutions to disputes between owners of adjoining properties.

Under the *Act*, three fence-viewers are required to be present at a viewing, and they are only authorized to address **one or both** of the following issues:

- the apportionment of responsibility for the fencing work between the two adjoining owners
- the description of the fence that is to be constructed or reconstructed on the boundary line, including the materials to be used

After the viewing, the fence-viewers issue an award and allocate the costs of the proceeding between the two owners.

#### **Membership**

Three (3) public representatives appointed by Council for the term of Council or until reappointed.

#### **Finances**

Members shall receive remuneration for services, in accordance with the *Line Fences Act*.

#### **Meetings**

The Fence Viewers shall meet as frequently as required.

#### **Reporting Relationship**

The Fence Viewers will report to the Chief Building/By-law Official, or designate, who will manage administrative functions, and provide procedural and legislative guidance.

The Chief Building/By-law Official, or designate, will provide an annual update to Council on the Fence Viewer's activities.