

Property Standards Committee

Terms of Reference

Mandate

The Property Standards Committee will meet to discuss and provide resolutions to matters related to the property standards of residential or commercial properties in Prince Edward County, in accordance with By-law No. 4520-2019, as amended, and the *Building Code Act*. Property owners who do not comply with the standards may be ordered to complete repairs or maintenance to the property by the Property Standards Committee.

Membership

Three (3) public representatives appointed by Council for the term of Council or until reappointed.

Finances

Members shall receive remuneration for services.

Meetings

The Property Standards Committee shall meet as frequently as required.

Reporting Relationship

The Property Standards Committee will report to the Chief Building/By-law Official, or designate, who will manage administrative functions, and provide procedural and legislative guidance.

The Chief Building/By-law Official, or designate, will provide an annual update to Council on the Property Standards Committee's activities.